

**Michael D. Richardson Foundation, Inc.
SCHOLARSHIP FUND
Requirements for Scholarship Eligibility**



March 3, 2023

Attached please find a scholarship application package which is being offered by the Michael D. Richardson Foundation Inc.

This Foundation was organized in 2007 to honor the memory of Michael D. Richardson, a thirty-year old life-long resident of Rockaway New York.

He was a graduate of Howard University and was attending Georgetown University where his goal was to become a lawyer. His dream was cut short when he was tragically murdered on June 27, 2007 in Washington D.C.

Please read all the requirements carefully and make sure you qualify.

This Scholarship will be awarded to the student(s) who fulfill the requirements and their results will be graded by the Scholarship Committee who at their discretion will determine the recipients.

The Scholarship is based on outstanding Academic Achievement and Community Service. It will be awarded upon fulfilling eligibility criteria such as: graduating High School and Enrollment into College/University. (See Application). The Committee in its sole discretion will evaluate all applicants based on the criteria enclosed and determine the eligible recipients of the Scholarship Award.

The Scholarship will be awarded for each of the four years of the students' enrollment in College/University once they fulfil the criteria of notifying the Foundation by mailing in a Transcript and Fall Schedule.

It is the sole responsibility of the eligible students to notify and submit to the Foundation each year their grades and intention to continue their four-year education.

**Michael D. Richardson Foundation, Inc.
4435 Austin Blvd
Island Park, New York 11558
Attn: Nickesha Brown/ John Pensabene
Email: mdrfoundationinc@gmail.com**

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SCHOLARSHIP FUND
Requirements for Scholarship Eligibility



In order for the Candidate to qualify for this scholarship he or she must:

- Exhibit financial hardship (via completed FAFSA forms)
- Be a U.S. Citizen or Resident Alien
- Have a minimum of 85 average in the four academic subject areas that include the following:
 - Mathematics: Algebra, Intermediate Algebra, Geometry, Trigonometry, Calculus
 - English
 - Science: Earth Science, Biology, Chemistry, Physics
 - History
- Provide proof of college acceptance letter to the targeted school to be attended in the Fall of 2023. If acceptance letter is not received by May 1, 2023, please forward via email then hard copy via mail when received (**mdrfoundationinc@gmail.com**)
- Perform Community Service Hours: with minimum of 100 hours
- Obtain 3 letters of recommendation: *Can be received from any of the following individuals:*
 - *English Language Arts Teacher*
 - *Math Teacher*
 - *Science Teacher*
 - *Social Studies Teacher*
 - *Principal/Assistant Principal*
 - 1 letter may also be submitted from your Church Pastor, Community Service Director, School Club Director, or any In-School Service Activity that you are involved in

(These recommendations are to attest to the candidate's moral fiber and character. No relatives may submit a letter of recommendation.)

All letters of recommendation must be provided on organization letterhead with title of writer.

- **Essay:**
In no more than (2) typed, double-spaced, Times New Roman, 12-point font, compose a thoughtful statement that will enable us to learn more about you, your goals, and reasons for pursuing higher education and how you plan on contributing to your chosen field, community, and/or society.

**MICHAEL D. RICHARDSON FOUNDATION, INC.
SCHOLARSHIP FUND
APPLICATION**



Type or Print Clearly

Applicant's Name: _____

Street Address: _____

City, State, Zip Code: _____

Phone Number: _____ Cell Phone: _____ Age: _____ D.O.B _____

Current Email address: _____

Current High School: _____

Address: _____

City, State, Zip Code: _____

Are you a U.S. citizen? Yes _____ No _____ Are you a naturalized citizen Yes _____ No _____

Will you be a full-time student in the Fall Term of 2023? Yes _____ No _____

Certification:

I hereby affirm that the information provided in this scholarship application and all other documents submitted are true and accurate.

I understand the award is contingent upon enrollment in an accredited educational institution included in my submission and the scholarship will be used to help with the cost of my education.

I also understand that if I were to receive this scholarship, I have exhibited financial hardship.

I am aware that I must attend (myself and a guest) the Annual Fundraiser, this year to be held at the Coral House on June 15, 2023. If not, my scholarship could be voided.

I understand that in order to receive each of the next three installments of my scholarship I must provide my college transcript (annually) as substantiation that I have maintained grades that are acceptable to the Michael D. Richardson Foundation Scholarship committee, as well as proof of my intentions of attending the Educational Institution for the next Fall Semester.

Signature: _____

**Michael D. Richardson Foundation Scholarship Fund 2023
Application**

Organization of Papers Checklist



Last Name _____ **First Name** _____

Signature _____

Directions: Please use this check off list to help you organize your documents as well as to be certain that you have included all items needed for the review of your application.

Attachment Number	Description	Check
1.	Exhibit financial hardship (via completed FAFSA forms)	
2.	Copy of Official High School Transcript that shows all 4 years	
3.	Proof of college acceptance letter where you will be attending Fall 2023	
4.	Essay: (2) typed, double-spaced, Times New Roman, 12-point font	
5.	<ul style="list-style-type: none"> • 3 letters of recommendation: <ul style="list-style-type: none"> ○ <i>English Language Arts Teacher</i> ○ <i>Math Teacher</i> ○ <i>Science Teacher</i> ○ <i>Social Studies Teacher</i> ○ <i>Principal/Assistant Principal</i> ○ 1 letter may also be submitted from your Church Pastor, Community Service Director, School Club Director, or any In-School Service Activity that you are involved in 	1. _____ 2. _____ 3. _____

**Please submit the required information no later than
May 1, 2023 to:**

**Michael D. Richardson Foundation, Inc.
4435 Austin Blvd
Island Park, New York 11558
Attn: Nickesha Brown/ John Pensabene**

Email: mdrfoundationinc@gmail.com

Total Pts _____/30

MICHAEL D. RICHARDSON

SCHOLARSHIP APPLICATION EVALUATION RUBRIC

1. Biographical Cover Page (2 points possible)

Inadequate (0 Points)	Adequate (1 Point)	Exceptional (2 Points)
<ul style="list-style-type: none">Scholar's biographical page is incomplete and/or difficult to read.	<ul style="list-style-type: none">Scholar's biographical page is mostly complete and is mostly legible.	<ul style="list-style-type: none">Scholar's biographical cover page is complete and legible.

2. Scholar Essay (20 points possible)

Read the scholar's essay and assign a point value that most closely matches the criteria below:

Inadequate (0- 6 Points)	Adequate (7-14 Points)	Exceptional (15-20 Points)
<ul style="list-style-type: none">Unclear or inconclusive evidence about scholars' intent, goals and reasons for pursuing a secondary education and how scholar plans to contribute to their chosen field, community, and/or society.Lacks clear plans for how scholarship will assist education plans	<ul style="list-style-type: none">Identifies some evidence of scholars' intent, goals and reasons for pursuing a secondary education and how scholar plans to contribute to their chosen field, community, and/or society.Provides some evidence of how scholarship will assist education plan	<ul style="list-style-type: none">Clearly indicates the scholars' intent to pursue a secondary education and how scholar plans to contribute to their chosen field, community, and/or society.Clearly addresses how the scholarship will assist education plan

3. Letters of Recommendation (4 points possible)

Read the scholar's letters of recommendation and assign a point value that most closely matches the criteria below:

Inadequate (0 Points)	Adequate (1-2 Points)	Exceptional (3-4 Points)
<ul style="list-style-type: none">Provides few positive observations about the student and their academic ability0-1 Letter of recommendation	<ul style="list-style-type: none">Provides positive observations about the student and their academic ability, but does not identify specific examples of accomplishments2 Letters of Recommendation	<ul style="list-style-type: none">Clearly indicates positive and enthusiastic observations regarding the student and their academic ability and provides examples related to those observations3 Letters of recommendation

4. Persuasiveness (4 points possible)

Does the application demonstrate the scholar's need for the scholarship?

Inadequate (0 Points)	Adequate (1-2 Points)	Exceptional (3-4 Points)
<ul style="list-style-type: none">• The application is not compelling.• FAFSA form is missing/incomplete information. Family income meets foundation requirement. <p>Yes _____ No _____</p>	<ul style="list-style-type: none">• The application is somewhat compelling.• FAFSA form is completed/some information is missing. Family income meets foundation requirement. <p>Yes _____ No _____</p>	<ul style="list-style-type: none">• The application is extremely compelling. Scholar's application stands out above other candidates.• FAFSA form is completed and Family income meets foundation requirement. <p>Yes _____ No _____</p>